

**CALL FOR APPLICATIONS**  
**OHS Officer I**  
**At the Occupational Health & Safety Authority (OHSA)**

Interested Applicants are kindly requested to submit:

- **An expression of interest.**
- **Curriculum Vitae (CV).**
- **Copies of any qualifications.**
- **Police Conduct with a date of issue not older than a month.**
- **Any other pertinent documents.**

Applications are to be submitted to [recruitment.ohsa@ohsa.mt](mailto:recruitment.ohsa@ohsa.mt).

Receipt of applications will be confirmed.

<b>Job Title</b>	<b>OHS Officer I</b>
<b>Contract Type/Grade</b>	Post is Full-time (40h) with 6 months probation period. Indefinite contract
<b>Remuneration and Benefits</b>	<p>Basic Salary Gross for 2025: €24,526  Inspectorate Allowance: €6,000  Communication Allowance: €815  Clothing Allowance: €232.94</p> <p>Pay Active standby Allowance on the roster system outside working Hours as per the collective Agreement of 10%</p> <p>This remuneration is based on the Collective Agreement for 2022-2026</p>

## Duties & Responsibilities

- Carry out workplace visits whenever the need arises, or as directed.
- Work overtime and be rostered on **active stand-by** outside working hours as determined by Management.
- Draw up reports in connection with workplace visits, accidents, ill-health investigations.
- Implement legislation in relation to OHS jurisdiction.
- Monitor compliance with relevance to OHS legislation and take enforcement action where appropriate, or as directed.
- Issue enforcement notices when required and follow up as appropriate.
- Liaise with management in the initiation of proceedings leading to the issue of *Administrative Fines*, or the action required in the preparation of a court case.
- Give evidence in court cases and in appeals against orders issued in terms of the law.
- Take legal action when and where appropriate.
- Collate and analyse data and statistics and carry out research as directed by the Authority with regards to occupational accidents, ill-health and deaths and on matters ancillary to OHS.
- Make recommendations to superiors on measures that need to be taken to improve OHSA core operations.
- Report any issues and seek advice and direction from the next senior officer or any other officer as delegated by the Authority.
- Promote occupational health and safety principles and subsidiary legislation at private and public entities and institutions, through advice, education, training and to prepare guidance and information material.
- Take part in the above initiatives, including through media as directed.
- Follow policy and management directives.
- Ensure best attitude, behaviour, language and appearance thus portraying the best image and reputation of the Authority.
- Participate as required in professional meetings/seminars/workshops, including training online, locally and abroad, and review scientific literature and preparation of technical reports and publications.
- Drive a service vehicle as and when required.
- Make use of OHSA ICT facilities.
- Report to line manager or any other delegate as appointed by the Authority, any anomalies with regard to the above.
- Work overtime when in the Authority's opinion, circumstances so necessitate.
- Be on active stand-by on a roster system outside working hours as determined by Management.
- Execute any other duties as may be assigned by the Authority.

## Eligibility & Personal skills Requirements

**By the closing time and date of this call for applications, applicants must be:**

- i.
  - a. citizens of Malta; or
  - b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or
  - c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or
  - d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or
  - e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or
  - f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within *Identita`* should be sought as necessary in the interpretation of the above provisions. The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

- ii. able to communicate in both Maltese and English languages;

iii. **Qualification:**

Applicants must be in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credit or equivalent\*) in **Occupational Health and Safety**.

\* A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

**Skills and attributes:**

- Strong interpersonal skills, in particular, the ability to be assertive,
- Strong analytical and reasoning abilities,
- Accurate in figures,
- Ability to plan, prioritise and organise work for self,
- Ability to work under minimum supervision,
- Trustworthy, flexible and adaptable,
- A quick learner.
- Driving Licence B

**Other Required Skills**

Clean criminal record,  
Reliable nature and loyal disposition,  
A team player,  
Able to manage sensitive situations and information with confidentiality.

**JobsPlus Permit; 418/2020**